

## LABOR RELATIONS COMMITTEE

### MINUTES

The Labor Relations Committee met on Friday, December 20, 2019 at 12:00 p.m. in Conference Room No. 1 at the Willmar City Office Building.

Present:	Shawn Mueske	..... Chair
	Fernando Alvarado	..... Vice Chair
	Vicki Davis	..... Council Member
	Kathy Schwantes	..... Council Member

Others present: Human Resource Director Samantha Beckman

Item No. 1      Call to Order

The meeting was called to order by Council Member Mueske at 12:00 p.m.

Item No. 2      Public Comment


There were no public comments.

Item No. 3      Drug and Alcohol Testing Policies (Motion)

Staff presented updated Drug and Alcohol Testing policies recommended by the League of MN Cities. The Federal Motor Carrier Safety Administration (division of DOT) has created a National Drug and Alcohol Testing Clearinghouse for CDL drivers that goes into full effect January 6, 2020. This will require all CDL drivers to be registered and tracked in the online Clearinghouse database so employers can ensure that drivers have no drug or alcohol related violations and/or verify that mandatory return-to-duty rehabilitation has been completed. The League provided updated drug and alcohol policies that account for the new Clearinghouse requirement. A motion was made by Council Member Alvarado, seconded by Council Member Davis and passed to adopt the updated policies.

There being no further business to come before the Committee, the meeting was adjourned at 12:15 p.m. by Council Member Mueske.

Respectfully submitted,



Samantha Beckman  
Human Resources Director